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(A Central University Established by an Act of Parliament in 1998)



Date: 09-05-2016

The Department of Urdu

Dr. Abul Kalam, HoD, Urdu, Cell. No. 9866365003, abulmanuu@gmail.com

To,
The Honorable Vice-chancellor,
MANUU.

Sub: Acceptance Letter for the Coordinator of UGC, Schemes-Reg.

GR-I

## Respected Sir,

- 1- With reference to the letter no MANUU/Acad/UGC-Schemes/F.01/2016-17/16, dated 28<sup>th</sup> April, 2016, regarding the subject cited above, I, the undersigned, would like to thank for appointing me as a coordinator, UGC-schemes and also, would like to assure your honour-self that I will discharge my duties with the utmost sincere and honest commitment for the best possible performance as a coordinator.
- 2- Moreover, Sir, if your honour please allows me to accept this honour without the honorarium, I will be doubly thankful.
- 3- The amount, in question, may be spent on needy students and other welfare & development works

Thanking you Sir,

With warm and kind regards,

Yours faithfully

(Abul Kalam)

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